

**TENDER DOCUMENT**  
**FOR**  
**DESIGN, SUPPLY, ERECTION OF EQUIPMENTS FOR MUSHROOM**  
**PROCESSING PLANT**

**PREAMBLE**

**PROJECT** : MUSHROOM PROCESSING PLANT

**LOCATION** : VELIYATHUNADU SERVICE CO-OPERATIVE  
BANK LTD.NO.E-298  
PARAVUR ROAD, U.C.COLLEGE PO,  
ALUVA, KERALA-683102

**COMPLETION** : WITHIN 10 WEEKS FROM DATE AGREEMENT

**CONTENTS**

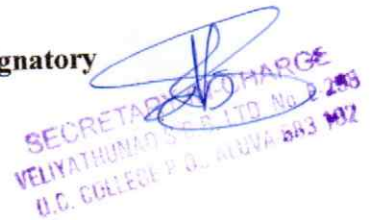
ARTICLE	DESCRIPTION
1.0	DEFINITIONS
2.0	TENDER CONDITIONS ELIGIBILITY / QUALIFICATION
3.0	FORM OF TENDER
ANNEX 1	LIST OF VACUUM FRYING PLANT MACHINERY
ANNEX 2	BUILDING Drg.No. LSGD 1.1A

Place: Veliyathunadu

For Veliyathunadu Service Co-Operative Bank

Date: 28/11/2023

Authorised Signatory



**ARTICLE 1****DEFINITIONS**

For this Tender, terms set forth in this **Article 1.1**, when employed in singular or plural form, are defined to mean, unless the context otherwise requires, the following.

- 1.1 **Mushroom Processing Plant** means the latest and advanced technology in tissue culturing, developing quality seeds, spawning, composting, cropping and packing of mushroom at the premises of **VELIYATHUNADU SERVICE CO-OPERATIVE BANK NO.E-298 U.C.COLLEGE PO, ALUVA, KERALA – 683102.**
- 1.2 **Mushroom Processing** means, the complete technology in Tissue culture, spawning, cropping, drying, canning and packing of mushroom.
- 1.3 **Bidder/Contractor** means, the eligible Person / Firm / Co-operative Society or Company who may tender for design, supply and erection of sugar cane **Mushroom Processing Plant.**
- 1.4 **Offer** means sealed offer based on this **Tender NO. \_\_\_\_\_ T2/2023,** from **Bidder/Contractor,** for design, supply erection of **Mushroom Processing Plant**
- 1.5 **Contract Document** means and includes **Offer** and acceptance thereof, including conditions, specifications, designs, drawings and formal **Agreement.**
- 1.6 **Contract Value** means the fixed amount, including all taxes and duties, offered by **Bidder/Contractor** to design, supply and erection of **Mushroom Processing Plant.**
- 1.7 **Earnest Money Deposit (EMD)** (equivalent of 2 % of **Contract Value** by Demand Draft from a Scheduled Bank, to be submitted along with **Offer**) is to ensure that **Bidder/Contractor** does not submit a dummy **Offer** or back out at time of Tender opening.  
  
**EMD** provided by successful **Bidder/Contractor** is retained against **Security Deposit.** In the event of successful **Bidder/Contractor** backing out, respective **EMD** is forfeited.  
  
**EMDs** from unsuccessful **Bidders/Contractors** are returned within 15 days from date of opening of the **Tender**
- 1.8 **Time of completion** means the period in which design, supply and erection of **Mushroom Processing Plant** for the **Project** is to be completed from the date of signing the **Contract**
- 1.9 **Project Officer** means the executive, duly authorised by **Veliyathunadu Service Co-Operative Bank** as in charge of execution of **Project** and to whom **Bidder/Contractor** will report all technical aspects of Setting up **Mushroom Processing Plant.**
- 1.10 **Certificate of Practical Completion** is the certificate issued by **Project Officer,** confirming that **Bidder/Contractor** has **completed** the contractual obligations as per **Offer,** including trail run of the **Nutmeg Processing Plant.**

- 1.11 Guarantee period** of 24 months or the period in which **Mushroom Processing Plant** produces the first 250 MT of saleable final product, whichever comes first.  
If any defect or malfunctioning of any items of **Proposed Plant** during this period, as observed and notified by **Project Officer, Bidder/Contractor** shall rectify or replace the item at his cost.
- 1.12 No Claim Certificate** means, the certificate issued by **Project Officer, to Bidder/Contractor** after **Guarantee period** confirming satisfactory operation of all items of **the Proposed Plant**.
- 1.13 Performance Guarantee means** 5% of **Contract Value** covering **Guarantee period**.  
After adjusting the **EMD**, balance of **Performance Guarantee** may be recovered by percentage deduction from the successful **Bidder/ Contractor's**, respective "on account" bills.  
**Performance Guarantee** amount shall be returned to the **Bidder/Contractor** within 15 days from the date of **No Claim Certificate** issued by **Project Officer**.
- 1.14 Agreement**, which is part of **Contract Documents**, means the formal Agreement executed between **Veliyathunadu Service Co-Operative Bank** and **Bidder/Contractor**. **Agreement** will govern all terms and conditions of completion of the work under reference here.
- 1.15 Mushroom Processing Machinery Specifications** means the details/specifications for **the proposed plant**, attached as **Annex. 1** which may be amplified added to or superseded, by written instruction of **Project Officer** before signing of formal **Agreement**.
- 1.16 Building Drawing**, which is part of **Contract Documents**, means **Drg.No. LSGD 1.1A** of the approved Factory Building in which **Mushroom Processing Plant** is to be erected and copy of which is attached as **Annex 2**

**ARTICLE 2****TENDER CONDITIONS****2.1 ELIGIBILITY / QUALIFICATION**

**Bidder/Contractor** must have Experience in design, supply and erection of Machinery for **Mushroom Processing Plant** and should have completed, supply, erection and commissioning of Machinery for minimum 500 Kg/Day capacity, within the last 5 years.

If so desired by **Veliyathunadu Service Co-Operative Bank**, **Bidder/Contractor** will make arrangements for **Project Officer** to see the Machinery, supplied by **Bidder/Contractor** in operation.

Details of **Mushroom Processing Plant & Machinery**, currently in operation to which **Bidder/Contractor** has supplied Machinery of minimum 500 Kg/Day capacity, completed within the past 5 years by **Bidder/Contractor** should be submitted with **Offer**.

S.No	Name & Location of Mushroom Plant	Installed Capacity	Year of Completion
1			
2			

## 2.2 Permissions/Approvals

**Bidder/Contractor** must have all necessary statutory and valid Permissions/Approvals as well as Registration for WCT (Work Contract, Tax), Service Tax etc. necessary, to undertake supply, erect and trial run of **Mushroom Processing Plant**.

Self-attested Copies of applicable **Approvals/Permissions/Registration** should be listed and submitted along with **Offer**

## 2.3 Items of Mushroom Processing Plant & Machinery

Items as per specifications in Tender and brought on site by **Bidder/ Contractor** shall be erected only after inspection and approval by **Project Officer**.

## ARTICLE 3

### FORM OF TENDER

#### 3.1 Competence

If **Bidder/Contractor** is,

an individual, **Offer** shall be signed with full name and complete address, both permanent address and communication address.

a partnership firm, **Offer** shall be signed by the Managing Partner of the firm. Notarised copy of Registered Partnership Deed of the firm shall be submitted along with **Offer**.

a company incorporated under the companies Act (1 of 1956), **Offer** shall be signed by its Managing Director duly authorized on their behalf and shall bear the official seal of the company.

#### 3.2 Covering Letter

**Offer** shall have a covering letter, signed and sealed, generally, in the following format, typed on the letterhead of **Bidder/Contractor**.

From..... Ref : .....  
To..... Date : .....

**Sub : Offer for design, supply, erection and trail run of Mushroom Processing Plant against Tender No. 2248\_T2/2023**

Dear Sir,

I/We hereby submit Offer for design, supply and erection of **Mushroom Processing Unit** for **Veliyathunadu Service Co-Operative Bank**

**Contract Amount** - Design, supply, erection and Rs. .... lacs  
Trial run of complete Mushroom  
Processing Plant (Unit)  
inclusive of taxes  
Packing & forwarding charge Rs. .... lacs  
Freight & transit Insurance Rs. .... lacs

**Delivery** - within 3 weeks from date of **Agreement**

**Completion** - within 12 weeks from date of **Agreement**  
**Guarantee Period** - 24 months or production of 250 MT of saleable,  
Final product, from date of **Practical Completion**

**Earnest Money Deposit** - Rs. ....lacs Rs.....lacs  
2 % of Contract Value) by DD No..... dated  
.....from.....

**Validity of Offer** - 30 days from date of **Offer**

Should this Offer be accepted, I/We hereby agree, to abide by and fulfil all the terms and conditions and execute all the works referred to in my/our Offer. If I /We fail to commence the work by the specified date mentioned above, I/We understand that my/our contract may be cancelled.

Yours faithfully,  
for .....

Authorised Signatory

**Attachments:** **Detailed Offer**  
**Annex. 1** Copies of Completion Certificate/s  
**Annex. 2** Approvals/Permission s/Registration

Place: For

Date : .....

**Authorised Signatory**

**ANNEX 1 LIST OF MUSHROOM PROCESSING MACHINERIES**

**Sub:** Design, Fabrication, Supply & Erection of **Mushroom Processing Plant** (Essential Utility Devices can be added)

**LIST OF MACHINES**

Sl.No	Machines
1	Pulveriser
2	Dryer
3	Vibro Sifter
4	Blender
5	Packing Machine
6	Band Sealer
7	Miscellaneous

**For Veliyathunadu Service Co-Operative Bank**

**Place:** Veliyathunadu

**Date:** 28/11/2023

**Authorised Signatory**



  
SECRETARY IN CHARGE  
VELIYATHUNADU S.C.B. LTD. No. E. 298  
U.C. COLLEGE P.O. VELIYATHUNADU 683 102